



Management Office:
The MCST Plan No. 2719
10 Ubi Crescent #02-05
Singapore 408564
Tel : 6743 9163 (During Office Hour)
6743 1375 (After Office Hours)
Fax : 6743 9816
Email : feedback@ubitechpark.com
Website : <http://www.ubitechpark.com>

To: Ubi Techpark Management Office

APPLICATION FOR ADVERTISEMENT / NOTICES IN PASSENGER LIFT CARS

TO BE COMPLETED BY APPLICANT		
Name		
Company Name		
Mailing Address		
Contact No.	(Office)	(Fax)
Period of Booking	From _____ to _____	
Proposed Trade		

CHARGES: **\$20.00 (Subjected to GST) per week.**

PAYMENT MODE: **NETS / PAYNOW UEN NO. T02MC2719D / CHEQUE**

NOTE: The advertisement / notices will be removed by the Management on the next working day after the due date.

I/We consent to the collection of my Personal/Company Data for the above purpose.

I/We agree that I/We understand and agreed to abide by the attached terms and conditions.

MCST 2719 will not be responsible/liable for the dealing between the advertiser and his clients for any transaction during the course of business.

Name and Signature /Company Stamp

Date

For Official Use

Date of Received	
Amount Chargeable	
Receipt No.	
Remarks	

For booking enquiries, please call the Centre Management Office at 6743 9163.
Application MUST be made in person at the Management Office Lobby A #02-05. Thank you

TERMS AND CONDITIONS FOR ADVERTISEMENT / NOTICES IN PASSENGER LIFT CARS

1. Application

- a. Minimum display period – 1 month
- b. The fee payable to be made via Nets, PayNow – UEN no. T02MC2719D or Cheque payment Only. Once paid, this fee is non-refundable.
- c. Only walk-in application is allowed. Priority will be given to unit occupiers of Ubi Techpark.
- d. Incomplete application will be rejected immediately.
- e. No reservation is allowed.
- f. All approved application must be made in full payment.
- g. Failure to comply with terms and conditions 1(d), the space will be reallocated to the next applicant and your application will be cancelled immediately.
- h. The applicant is not allowed to change the date once accepted and approved by the Management.
- i. All cheque payment must be made payable to MCST 2719.
- j. All applications are subject to the Management's approval and are non-transferable and non-assignable. Thus, no further correspondences will be entertained.

2. Cancellation Charges

- a. Full payment made will be forfeited should there be any cancellation before use.

3. Duration

The duration of the advertisement is subject for approval.

4. Receipt

- a. Receipts will be issued to all applicants upon approval of the proposed trade.
- b. All applicants are requested to produce the receipt to the security guard or the Management Staff when requested.

5. Rental Advertising

- a. Applicants have to arrange themselves for artwork design of their advertisement / notices.
- b. The Management will assist to put up in the lift cars for the intended advertising period.
- c. The Management reserves the right to revoke the permit of use should there be any unauthorized trade(s) or item(s) or content is deemed inappropriate for the public.
- d. The Management will remove the articles after the period of use.
- e. The Management also reserves the rights to debar any future application for use of the space.