



Management Office:
The MCST Plan No. 2719
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CIRCULAR

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27 July 2015

To: Subsidiary Proprietors/ Occupiers
Ubi Techpark
Singapore 408564

Dear Sir / Madam,

UNAUTHORISED PARKING WITHIN THE LOADING AND UNLOADING BAYS & UNAUTHORISED PARKING OF BICYCLES

We wish to advise and remind you on the strict compliance with the By-laws / House Rules of The Management Corporation Strata Title Plan No: 2719 (relating to the unauthorised parking within the loading and unloading bays and the unauthorised parking of bicycles in Ubi Techpark.

Unauthorised Use of Loading / Unloading Bays

The loading and unloading bays are part of the common property of the MCST and provided for the purpose of carrying out loading / unloading activities. Vehicles not carrying out loading / unloading activities are not authorised to park within the loading and unloading bays but at designated parking lots as determined by the Management Corporation.

Unauthorised vehicles found parked within the loading / unloading bays will be wheel-clamped/ disabled. An administrative fee not exceeding \$ 214.00 (inclusive of GST) will be imposed for the release of the wheel clamp/ disability to free the vehicle. This applies to Subsidiary Proprietor, Tenant, Occupier or Invitee. The Management Corporation, its employees and agent shall not be liable for damages whatsoever caused arising from the wheel-clamping of the vehicle for such enforcement of the By-law.

Unauthorised Parking of Bicycles

The Management Corporation has designated and provided ample bicycle parking stands / frames at the open area between Lobbies C & D and is empowered to remove and dispose any bicycle found parked indiscriminately within / encroaching on the common property within seven (7) days of date of this circular without further notice.

In addition, we wish to inform you that SCDF does conduct routine and surprise checks at Ubi Techpark without prior notice and take action against Units' owners / occupiers for any infringement. Please ensure that there should be no obstruction to the common property or do or omit to do any act which may breach the provisions of the Fire Safety Act. A copy of the detailed By-laws can be found and downloaded at <http://www.ubitechpark.com>.

We sincerely seek for your co-operation to inform your tenants, occupiers or Invitees over the above issues. Let's work together to maintain the estate, a pleasant and safe working environment.

Yours faithfully,
Savills Property Management Pte Ltd
Managing Agent


Goh Chwee Pheng
Complex Manager
for and on behalf of
The Management Corporation Strat Title Plan No. 2719