



**UBI Techpark**

**Management Office:**  
 The MCST Plan No. 2719  
 10 Ubi Crescent #02-05  
 Singapore 408564  
 Tel : 67439163 (During Office Hour)  
 67431375 (After Office Hours)  
 Email : [feedback@ubitechpark.com](mailto:feedback@ubitechpark.com)  
 Website : <http://www.ubitechpark.com>

**APPLICATION FOR THE USE OF TENNIS COURT**

<b>TO BE COMPLETED BY APPLICANT</b>			
Name			
Company Name			
Unit No.		Contact No.	
Date & Time of Booking			

**BOOKING FEE: SGD 8.00 PER HOUR (SUBJECTED TO GST)**

**Payment can be made via Interbank Transfer, PayNow to UEN: T02MC2719D or scan PayNow QR**



I/We consent to the collection of my/our Personal/Company Data for the above purpose.

I/We understand and agree to abide by the HOUSE RULES governing the use of the tennis court.

Name and Signature/Company Stamp

Date

**For Official Use**

Processed By		Date	
Approved By		Date	
Amount Collected		Date	
Receipt No			
Remarks			

For booking enquiries, please call the Management Office at 67439163. Application may be made in person or via email.

## **House Rules**

### **Tennis Court**

Operation Hours: Mondays to Sundays & Public Holidays: 0800hrs to 2200hrs

The charge for using the tennis court is S\$8.00 (Subjected to GST) per hour.

Bookings of the tennis court may be made in person at the Management office during office hours or through email. Booking of the tennis court shall be made on first-come-first served basis up to one (1) month in advance upon payment of the booking charges. No last-minute booking or booking through telephone is allowed. Application form is available on our website and booking is confirmed only upon payment.

Each Owner/Tenant is entitled to book a maximum of two one-hour session a month.

All bookings are not transferable.

No cancellation of bookings is allowed. However, the Owners/Tenants who have booked the court may reschedule to another date/time slot. Owners/ Tenants shall notify the Management of any change of date/time-slot, in writing, at least one week before the booked date.

For no-show, the booked hours will be forfeited after a grace of ten (10) minutes and there is strictly no refund.

For no-show due to inclement weather, the Owners/Tenants shall notify the Security Officer or the Management immediately. The booked session may be rescheduled.

Owners/Tenants shall produce the official receipts for confirmation of tennis court bookings before the Security Officer grants them access to the tennis court.

Owners/Tenants will not be permitted to enter the court without official receipts.

All players shall be in proper attire for the game. Shoes and balls used shall be of the non-marking types. Any player found not complying with such rules would be barred from the court.

Owners/Tenants who booked the court must be present when their Guests are playing and be responsible for their behavior and safety.

The tennis court is to be used for the purpose intended. Any other game is strictly prohibited.

Players must vacate the court when their session end.

Smoking, drinking, eating and gambling are not permitted on the court.

Owners/Tenants will be held responsible for any damages caused by their Guests or themselves. Any damage caused by the previous players must be reported to the Management immediately before the commencement of the game.

The Management will not be held responsible for any injury, damage or loss sustained by Owners/Tenants and their Guests, howsoever caused, during the use of the tennis court.

Owners/Tenants and their Guests who use the court shall undertake and deemed to indemnify and keep the Management fully indemnified against all actions, claims, demands, losses, etc that may be made against the Management by any person or persons arising out of use of the court and surrounding area.