

To: Ubi Techpark Management Office

APPLICATION FOR THE CHANGE OF IU/CHANGE OF VEHICLE PARTICULARS

I/We (Company Name/ Individual Name) _____ of
 (Blk No./ Unit No.) _____ hereby apply for the change of IU/change of vehicle particulars.
 The details as below:

TO BE COMPLETED BY APPLICANT			
Existing Vehicle Number		Existing IU Number <i>To be filled by Officer in Charge</i>	
New Vehicle Number		New IU Number <i>To be filled by Applicant</i>	
Reason for <i>*Replacement/Change</i>		Duration <i>If Temporary, Please fax and call Management Office when need to change back the IU</i>	<i>*Change Permanently/ Temporary From To</i>
Contact No	(O)	(FAX)	

**Please delete accordingly*

Application for the change of IU no for season parking users will only be approved and processed in the following basis with the supporting documentary proof.

- a. Spoilt in Vehicle Unit (IU);
- b. Vehicle sold / scrapped;
- c. Temporary replacement vehicle during servicing / repair period.

ADMIN FEE: SGD 10.00 BY NETS/CHEQUE (Inclusive of 7% GST) for application without supporting documentary proof

I/We consent to the collection of my Personal/Company Data for the above purpose.

I/We acknowledge the receipt of the above changes and hereby declare that the above particulars are true and correct and shall abide by the terms and conditions laid down on the application for season parking.

 Name and Signature/Company Stamp

 Date

For Official Use

Date of Received	
Processed by	
Date and Time	
Remarks	

For further assistance, please call the Management Office at 6743 9163. Applicant can either come personally to our office at Lobby A #02-05 or fax at 6743 9816 for submission. Thank you.