

APPLICATION FOR LIFT DOOR ADVERTISING AT UBI TECHPARK

TO BE COMPLETED BY APPLICANT		
Name		
Company Name		
Mailing Address		
Email		
Contact No.	Office:	Mobile:
Duration (dd/mm/yy)	From:	To:
Advertisement Content		

CHARGES: \$150 (subjected to prevailing GST) per week for duration of 1 week to 4 weeks
 \$100 (subjected to prevailing GST) per week for duration of 5 weeks and above

DEPOSIT: \$200

Payment can be made via Interbank Transfer, PayNow to UEN: T02MC2719D or scan PayNow QR



NOTE: The Lift Door Advertisement must be **REMOVED** on the next working day after the last day of rental period, failing which, additional rental fee will be charged.

I/We consent to the collection of my/our Personal/Company Data for the above purpose.

I/We agree to abide by the attached terms and conditions.

MCST 2719 will not be responsible/liable for any transaction between advertisers and their customers.

Name and Signature /Company Stamp

Date

FOR OFFICIAL USE

Processed By		Date	
Approved By		Date	
Amount Collected		Date	
Receipt No			
Remarks			

TERMS AND CONDITIONS FOR LIFT DOOR ADVERTISING

1. Application

- a. The rental fees and deposit are payable by NETS (in office) or Interbank Transfer/Paynow to UEN NO. T02MC2719D. Rental fees once paid, is non-refundable.
- b. Security Deposit of \$200 is required.
- c. Bookings may be made in person at the Management office during office hours or through email.
- d. Application will be rejected if not attached with artwork or incomplete.
- e. No reservation is allowed.
- f. All approved application must be paid in full.
- g. Failure to comply with terms and conditions will result in immediate cancellation of approval.
- h. Once application is approved, change of date(s) is not allowed.
- i. Applications are non-transferable and non-assignable.

2. Cancellation Charges

- a. Payment made will be forfeited should there be any cancellation of the booking.

3. Duration

- a. The duration of the advertisement display is subject to approval.

4. Receipt

- a. Official Receipt will be issued for payment made for approved application.
- b. Applicants are requested to produce the official receipts to Security Officer(s) or the Management Staff when requested, for verification.
- c. Original Official Receipt for Deposit payment is to be returned to the Management for Deposit Refund request.

5. Rental Advertising

- a. Applicants are responsible for their artwork design and putting up the advertisement on the Lift Door.
- b. The Management reserves the right to revoke the advertisement rental approval should there be any unauthorized advertisement content or content deemed inappropriate.
- c. Applicant must clean and reinstate the Lift Door to its original condition the next working day after the expiry of the rental, to the satisfaction of the Management.
- d. Applicants shall be responsible for their own advertising display.
- e. The Management reserves the right to debar any Applicant from future application(s) for Advertising Rental for repeated non-compliance.